



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

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DATE: 14 February 2019

To: Members of the
AUDIT SUB-COMMITTEE

Councillor Neil Reddin FCCA (Chairman)
Councillor William Huntington-Thresher (Vice-Chairman)
Councillors Gareth Allatt, Ian Dunn, Robert Evans, Christopher Marlow and
Tony Owen

A meeting of the Audit Sub-Committee will be held at Bromley Civic Centre on
TUESDAY 26 FEBRUARY 2019 AT 7.00 PM

MARK BOWEN
Director of Corporate Services

Copies of the documents referred to below can be obtained from
<http://cds.bromley.gov.uk/>

A G E N D A

- 1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 DECLARATIONS OF INTEREST**
- 3 CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 14TH NOVEMBER--
EXCLUDING THOSE CONTAINING EXEMPT INFORMATION (Pages 5 - 20)**
- 4 QUESTIONS TO THE AUDIT SUB COMMITTEE FROM COUNCILLORS OR MEMBERS
OF THE PUBLIC**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on 20th February 2019.

- 5 MATTERS ARISING REPORT---PART 1 (Pages 21 - 24)**
- 6 QUESTIONS ON THE AUDIT REPORTS PUBLISHED ON THE WEB**

The current cycle of Internal Audit reports has been published ahead of the Audit Sub Committee meeting on 26th February.

The web link to the information briefing that shows the reports is:

<https://cde.bromley.gov.uk/ieListDocuments.aspx?CId=559&MId=6657&Ver=4>

The following Internal Audit reports have been published:

- Business Rates—2018-2019
- Review of Health and Safety Audit—2018-2019
- Review of Information Governance and GDPR Audit for 2018-2019
- Review of Pension Fund Audit--2018-2019
- Review of St. Olave's School Audit—2018-2019
- Review of Street Cleansing Contract Management—2018-2019
- Review of Debtor's Income Audit—2018-2019
- Internal Audit of the Housing Register—2017-2018
- Review of Parking Income Audit—2018-2019
- Internal Audit of Pension Payments for 2018-2019
- Review of the Management of Strategic Property for 2017-2018.

7 EXTERNAL AUDIT PLAN 2018-2019 (Pages 25 - 84)

8 ANNUAL INTERNAL AUDIT PLAN 2019/2020 (Pages 85 - 104)

9 INTERNAL AUDIT PROGRESS REPORT (Pages 105 - 178)

10 DATE OF THE NEXT MEETING

The date of the next meeting is 4th June 2019.

11 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000

The Chairman to move that the Press and public be excluded during consideration of the item of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

Items of Business

Schedule 12A Description

12 INTERNAL AUDIT FRAUD, INVESTIGATION AND EXEMPT ITEMS REPORT (Pages 179 - 202)

Information relating to any individual.
Information which is likely to reveal the identity of an individual.
Information relating to the financial or business affairs of any particular person (including the authority holding that information)

13 MATTERS ARISING--PART 2 (Pages 203 - 206)

Information relating to any individual.
Information which is likely to reveal the identity of an individual.
Information relating to the financial or business affairs of any particular person (including the authority holding that information)

14 EXEMPT MINUTES OF THE MEETING HELD ON 14TH NOVEMBER 2018 (Pages 207 - 210)

Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.